

Dear **Ahmed Bayes**,

We would like to thank you for your interest in attending the 1<sup>st</sup> International Workshop on '*Seismic Risk Assessment and Mitigation Strategies for Existing Buildings and Structures*' to be held in Morelia, Michoacan, Mexico on 17-21 October 2016.

We are pleased to inform you that your application was successful and we look forward to seeing you in Morelia.

The British Council and CONACYT will cover the costs related to the participation to the workshop, including: travel (International economy class fares and local), accommodation and meals. Costs for the visa will be covered; however, participants will be responsible for making all the necessary arrangements. Although this cost will not be covered by the British Council, participants are encouraged to purchase an adequate travel and medical insurance. The British Council accepts no responsibility for any problems which may occur when the participants are in-country.

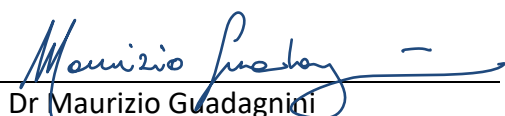
Participants should choose the most economical means of transportation and make their transportation arrangements as early as possible.

The following supporting documents will be required to claim all expenses related to your participation to the Workshop (up to a maximum contribution as shown below):

- Proof of attendance at Workshop: signed attendance sheet
- international travel (for UK attendees - up to a maximum contribution of £1,000 including local travel in Mexico): invoices, receipts, travel tickets, boarding passes
- domestic travel (for Mexican attendees – up to a maximum contribution of £150): invoices, receipts, travel tickets, boarding passes
- accommodation and meals (for all attendees – up to a maximum contribution of £80 per day): invoices, receipts

Should you require any additional information, please do not hesitate to contact your local coordinator.

Yours sincerely,



Dr Maurizio Guadagnini  
Workshop coordinator  
Department of Civil and Structural Engineering  
The University of Sheffield, UK



Professor Jose Manuel Jara Guerrero  
Workshop coordinator  
Faculty of Civil Engineering  
Universidad Michoacana de San Nicolas Hidalgo,  
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